

Listing Transfer Request Form

To Transfer listing print, complete and submit this form. **Email to melody@glar.com**

**FROM: Releasing Subscriber (Designated REALTOR® of Firm)
Transfer Agent Listings / Office Listing from:**

Releasing Listing MLS Office Code/Office Name: _____

Releasing Listing Agent License Number: _____ Name _____

**All Option or Pending Listings require Broker/Manager initials on each line.*

MLS#	Address	Property Type (Res, Lot, Lease, etc)	Status (A, AO, P, etc)	Broker/Mgr Initials*

Printed Name of Releasing Broker or Other Authorized

Signature of Releasing Broker Signature or Other Authorized

Date ____ / ____ / ____

**TO: Receiving Subscriber (Designated REALTOR® of Firm)
Transfer Agent Listings / Office Listing to:**

New Listing MLS Office Code/Office Name: _____

Agent License Number *if different from above*: _____

Agent Name *if different from above*: _____

Printed Name of Receiving Broker or Other Authorized

Signature of Receiving Broker Signature or Other Authorized

Date ____ / ____ / ____

****Note: Receiving Broker should obtain new listing agreement from seller**